



## Resolution Guidelines

Dear advisors and delegates,

This page outlines the guidelines for writing the resolutions that delegates will submit for the docket. All delegates are to send at least one resolution per topic to their chairs **via email** by **November 17<sup>th</sup>** as attached Microsoft Word documents. The chairs' emails can be found in the Topic Synopses and the delegate section of our website ([www.mchsmun.org](http://www.mchsmun.org)). We ask for pre-written resolutions to expedite the pace of committee and to educate the novice delegate on the resolution writing process. This rubric will provide you with the proper resolution format and content expectations.

**All resolutions are expected to comply with the following format:**

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**Sponsors:** *List the countries that were directly involved with the resolution writing process. For our conference there should be only one sponsor per resolution: your country.*

**Committee:** *Insert the name or acronym for your committee.*

**Topic:** *Insert the title of the topic as it is printed on your Topic Synopsis.*

*Insert the title of your resolution*

*Address your resolution to the forum that corresponds to your committee (either General Assembly or ECOSOC),*

*Now, insert the preambulatory clauses, the statements that open the resolution and set up the operative statements. They begin with italicized verbs in the gerund form, like "recognizing" or "recalling". They are ended with commas. They do not take action to solve the problem; the solutions are left to the operatives. The purpose of preambulatory clauses is to acknowledge the facts of the problem at hand and previous measures that have been taken to solve the problem.*

*Next come the operative clauses. These numbered statements are the measures to achieve the goals that your resolution is trying to accomplish. They can contain lettered sub-operatives to add more detail. For even more specific clauses, you may include lower case roman numerals for sub-clauses to the sub-operatives. Operative statements begin with an underlined verb conjugated in the third person, singular form, like "suggests" or "calls upon". Operatives are ended with semi-colons, except for the final operative clause, which is ended with a period. Sub-operatives and subclauses are ended with commas. Chairs will be looking for clauses that will take effective and feasible action.*